

How does the Elections Office Staff spend their time in an off year?

- ✿ Catch up! During election years staff put a great deal on the “back burner”. Off years allow staff to complete items that are “pinned” for later.
- ✿ Voter Registration Cards (VRC) are processed daily. As the election approaches avalanches of VRCs cascade into our office, however we receive these year round, as citizens move all the time!
- ✿ Laws governing elections change every year, therefore polices and procedures must be updated to keep up with the legal requirements. Off years provide staff a chance to update and confirm we are in compliance.
- ✿ An off year provides time to evaluate poll sites and search for new ones to ensure accessibility requirements are met for all voters.
- ✿ Perform clerk duties without Extra Help Employees on board. During off years the staff shrinks to full time permanent staff.
- ✿ Train! During election years staff time is stuffed with election tasks and clerk duties. An off year allows staff to attend trainings for clerk and election functions, keeping us up on the latest technologies, techniques, and of course laws.
- ✿ Special Projects. These can be clerk duties or election process related. The “down time” is efficiently utilized by staff to accomplish tasks which need to be addressed to better serve the citizens of Shasta County.
- ✿ Special Elections are held as required when contests are to be decided, usually when a political office has become vacant between general elections. These cause a flurry of activity in the office. If you hear of a special election, prepare to spring into action, as we will require poll workers!

Voter Education - Share your knowledge!

- ✿ Encourage everyone to complete a new Voter Registration Card (VRC) when they move.
- ✿ Tell your friends if they register a vehicle to a difference address at DMV, or complete paperwork at other government offices it will change their voting status to inactive, they must reregister to vote.
- ✿ Before elections ask family and friends if they received their election materials, if not encourage them to reregister, or call the Elections Office to ensure they are correctly registered BEFORE Election Day!
- ✿ Share with everyone you know the correct way to mark a ballot “One Line, One Time”. If they are a VBM voter let them know that ballots with white out on them require duplication too!
- ✿ Explain to others why voting at their polling place is important. Encourage them to get the correct ballot type to ensure they get to vote on all the issues they have a right to vote on!

SHASTA COUNTY
ELECTIONS
DEPARTMENT

It is never too early to recruit new poll workers! Encourage family and friends to apply today. Applications are available in the office, or they can apply online, just visit our website.



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We are on the web!

www.elections.co.shasta.ca.us

"Precinct voter not on roster. They voted here in 2012, and family members are on the roster. Can we bring back the inactive roster? Allowed voter to write information on active roster and vote a regular ballot." Inspector General Election 2014

Leaves us to wonder, what is being left out in this story? Despite the presence of family members on the roster, this voter should have voted provisionally. The **only** time a voter is ever written on the active roster is if they present a yellow 15 Day Voter Notification Card (VNC). For some reason this voter was not made inactive, they were completely removed from this roster. Possibly they moved and registered to another address?

How does a voter become inactive? The most common way is for mail to be returned to the Election Office. If a voter updates information DMV to a different address their address will be updated at the Elections Office, if requested by the voter. Missing one election does not make a voter inactive, however failing to vote in two consecutive Presidential elections may inactivate a voter.

Since June 2014 all rosters have included the inactive voters instead of printing a separate roster. These voters appear the same as the rest except next to their name on the roster "inactive voter confirm address" is written. We have noticed a significant reduction of provisional ballots for voters made inactive in "error".

Inactive voters are treated the same as every voter who comes to the polls. The notation next to their name is more of a "heads up" to the clerk. Confirming the address of an inactive voter is simply asking them their address. An inactive voter **does not** need to show proof of their address. If they reside at the same address as printed on the roster they **do not** have to vote a provisional ballot. If the address is different they will need to complete a new voter registration card (VRC), and if they have moved out of this precinct, they must vote provisionally.

A goodbye message from Dee Dee ...

I wanted to tell all of you how much I have enjoyed serving as your poll site coordinator for this past election cycle. I have learned so much about our election process. The VERY best part of my job was interacting with all of you AMAZING volunteers.

Thank you for all for the great memories during this chapter of my life. Shasta County is small, I am sure I will bump into many of you, so make sure you say "Hi!" In the meantime, look twice before changing lanes, save a life!