

SHASTA ELECTION TIMES

SHASTA COUNTY CLERK/REGISTRAR OF VOTERS OCTOBER 2014 EDITION

How to respond to common voter complaints on Election Day

Voter: "No one told me my polling place moved!"

PW: "I am sorry you had trouble finding us! Make sure you check your sample ballot next election." Sample Ballots notify voters in changes of polling places.

Voter: "I never signed up to be a Vote-by-Mail voter!"

PW: "Well we can fix that now! Please sign this form, and we will turn it in for you!" On the information table is a form to remove the VBM status

Voter: "I don't want to do all this paperwork to vote!"

PW: "It is a lot of paperwork. I hear you. We just have to follow the laws. Is there any way I can assist you to make it easier?"

Voter: "I never received my VBM ballot!"

PW: "Let me check the roster, please tell me your name and address." If same address and noted VBM, "You can still vote a provisional ballot. Next election call, or stop by the office to complete a simple form. They will mail you a ballot as long as you complete the form at least two weeks before Election Day." If not VBM, provide a new voter registration.

Boo!! Training isn't' spooky! Make sure you are scheduled for Poll Worker training. This month is your only chance Boofore the November 4th General Election! Calendar is available on our website.

Procedure Change for Provisional Rosters

- ☠ Count all provisional ballots:
- ☠ Put ballot envelopes in order they signed the provisional roster, count and rubber band envelopes together.
- ☠ Enter total number on provisional ballot bag label.
- ☠ Enter the total on ballot statement, lines 3 and 9.
- ☠ **Place provisional roster in provisional ballot bag.**
(NOTE: Change in procedure!)
- ☠ Place provisional ballots in the provisional ballot bag.
- ☠ Place sealed provisional ballot bag into the unsealed ballot box to be brought back to the Elections Dept. on Election Night

**SHASTA COUNTY
ELECTIONS
DEPARTMENT**

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Dee Dee's phone:

(530) 225-5162



In effort to save on postage and printing costs we would like

to email this newsletter to you.

Please send a request to:

electionvolunteer@co.shasta.ca.us



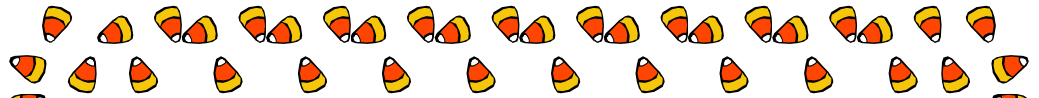
We are on the web!

www.elections.co.shasta.ca.us

OCTOBER DEADLINES...



- ◆ October 1st First Day of Poll Worker Training
- ◆ October 6th First Day of Vote-by-Mail Voting
- ◆ October 20th Last Day to Registration to Vote for the General Election
- ◆ October 21st Last Day for Write-In Candidates to file
- ◆ October 24th Start Processing of Vote-by-Mail Ballots / Last Day of Poll Worker Training
- ◆ October 28th Vote-by-Mail Application Period Ends



How sharp are your skills?

Poll Worker Trivia

1. What is the difference between a spoiled and a surrendered ballot?
2. Who signs the ballot receipt on Election morning before the polls open?
3. What must be signed by all poll-workers prior to opening the polls?
4. What is the first voter of the day required to do before voting?
5. How often do you rotate the white rosters?
6. What must never be written on a white roster?
7. VBM voter wishing to vote at their precinct must?
8. If a seal on the ballot box or the voting machine is broken, missing, or voided, what do you do?
9. What is done with the two zero proof reports (from the voting machine)?
10. What is inside the red ballot bag when it is returned on Election night?

Answers

1. Spoiled ballots are ONLY precinct issued ballots with a mistake. A surrendered ballot is a VBM ballot brought by voters to the polls in order to be issued precinct ballots.
2. 2 poll workers (NOT the inspector, they signed for them at the office), Declaration of Precinct Board Members, and Payroll Claim Forms
3. Confirm the ballot box and red ballot bag are empty, voting machine is "Zero".
4. Every hour until 6 pm, then it is left posted until polls close.
5. Legends, or Voter's signatures!
6. Must surrender their VBM ballot, and sign the active roster.
7. Immediately notify the Rover!
8. After the voters are recorded from the voting machine on both, they are signed by all Board Members. One is placed inside the blue signing folder, the other is posted on the outside of the exterior door of the polling site.
9. Voted Ballots and The ballots and the ballot statement.

