



A Candidate's Guide to Running for Public Office

Statewide Direct Primary Election June 5, 2018

Prepared by:
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Disclaimer: The material and information provided is for general information purposes. The information is not legal advice and the Shasta County Elections Department is unable to provide you legal advice. This guide does not have the force and effect of law. Because legal advice is dependent on the specific circumstances of each situation and can only be provided by legal counsel, it is your responsibility to determine whether the information provided applies to a specific situation and to seek legal counsel for assistance. Moreover, the information contained herein is not guaranteed to be up to date. If you have questions that do not require providing you with legal advice, we encourage you to contact us as soon as possible so that we can assist you.

Candidates and others using this guide must bear full responsibility to make their own determinations as to the applicability of all legal obligations, standards, and duties.

All references contained in this guide are to the [California Elections Code](#) unless otherwise stated.



SHASTA COUNTY

Cathy Darling Allen, County Clerk / Registrar of Voters

County Clerk / Elections Department / www.elections.co.shasta.ca.us
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Dear Candidate:

We are happy to present you with the Candidate's Filing Guide for the upcoming Statewide Direct Primary Election to be held on June 5, 2018.

This document is prepared to assist you through the nomination and election process and is intended to provide general information. While we have attempted to be as informative as possible in compiling this information, and we appreciate the opportunity to address your questions not answered in this guide, the law prohibits election employees from answering questions of a legal nature. This guide is not intended as a substitute for legal counsel. For your protection, we strongly urge you to consult with an attorney.

We are available to provide information regarding your campaign for public office. Please feel free to stop in at our office in the southeast corner of the Market Street Promenade, 1643 Market Street, Redding, or call 225-5730 from 8am to 5pm, Monday through Friday.

Good luck to you!

Regards,

A handwritten signature in cursive script that reads "Cathy Darling Allen".

Cathy Darling Allen

Shasta County Clerk / Registrar of Voters

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Calendar of Important Dates

Date	Event	Election Day Countdown
Dec.14	Petitions In Lieu of Filing Fee Period.	E-173
Jan.25 – Feb.14	Candidate Statement Period for State Voter Information Guide for U.S. Senate and Statewide Offices.	E-131 to E-111
Jan.29 – Feb.7	Declaration of Intent Period for Superior Court Judge candidates; fee and petitions due at DOI filing.	E-127 to E-118
Jan.31	Deadline for FPPC Semi-Annual Campaign Disclosure Statements for existing campaign committees.	E-125
Feb.7	Deadline for Petitions In Lieu of Filing Fee and DOI filing.	E-118
Feb.8 – Feb.12*	Extension of DOI period, if Judicial incumbent does not file.	E-117 to E-113
Feb.12* – Mar.9	Nomination period for all candidates. <u>Declaration of Candidacy.</u> <u>Nomination Petitions.</u> <u>Candidate Statement for County Voter Information Guide.</u>	E-113
Feb.14	Deadline for Candidate Statements for State Voter Information Guide for U.S. Senate and Statewide Offices.	E-111
Mar.9	<u>Deadline for Declaration of Candidacy.</u> <u>Deadline for Nomination Petitions.</u> <u>Deadline for Candidate Statements for County Guide.</u>	E-88
Mar.10 – Mar.14	Extension of Nomination period, if incumbent does not file.	E-87 to E-83
March 29	Certified List of Federal and State Candidates issued by the State.	
Apr.6 – Apr.21**	Military and Overseas Voter Vote-By-Mail ballot mailing period.	E-60 to E-45

Date	Event	Election Day Countdown
Apr.9 – May 22	Write-In Candidate Filing Period.	E-57 to E-14
April 26	Deadline for Form 460; 1 st Pre-Election Statement covering period 1/1/2018 - 4/21/2018.	E-40
May 7 – May 29	Vote-By-Mail Ballot Mailing Period.	E-29
May 21	15-Day Close of Registration.	E-15
May 22	Deadline for Write-in Candidate Filing Period.	E-14
May 22	Deadline for Form 460; 2 nd Pre-Election Statement covering period 4/22/2018 - 5/19/2018.	E-14
May 25	Certified List of Federal and State Write-in Candidates issued by the State.	E-11
May 29	Last Day to request a Vote-By-Mail ballot.	E-7
June 5	Primary Election Day.	E
June 7	Official Canvass begins; 28 days to certify Election.	E+2
June 8	Last day to receive Vote-By-Mail ballot postmarked on Election day.	E+3
July 31	Semi-Annual FPPC Campaign Statement due.	E+56

*Date falls on a state holiday, action will be conducted on the next business day.

**Date falls on a weekend, this deadline does not move forward to the next business day.

Offices up for Election June 5, 2018

Elected Office	Current Officeholder	Term of Office
U.S. Senate	Dianne Feinstein	6 years
U.S. Representative in Congress, District 1	Doug LaMalfa	2 years
State Assembly, District 1	Brian Dahle	2 years
State Governor	Jerry Brown	4 years
State Lieutenant Governor	Gavin Newsom	4 years
Secretary of State	Alex Padilla	4 years
State Controller	Betty Yee	4 years
State Treasurer	John Chiang	4 years
State Attorney General	Xavier Becerra	4 years
State Insurance Commissioner	Dave Jones	4 years
State Board of Equalization, District 1	George Runner	4 years
State Superintendent of Public Instruction	Tom Torlakson	4 years
County Superior Court Judge, Office No. 1	Tamara Wood	6 years
County Superior Court Judge, Office No. 4	Cara Beatty	6 years
County Superior Court Judge, Office No. 5	Stephen Baker	6 years
County Superior Court Judge, Office No. 7	Adam Ryan	6 years
County Assessor-Recorder	Leslie Morgan	4 years
County Auditor	Brian Muir	4 years
County Board of Supervisors, District 1	David Kehoe	4 years
County Board of Supervisors, District 5	Les Baugh	4 years
County Clerk	Cathy Darling Allen	4 years
County District Attorney	Stephanie Bridgett	4 years
County Sheriff-Coroner	Tom Bosenko	4 years
County Superintendent of Schools	Judy Flores	4 years
County Treasurer-Tax Collector-Public Admin	Lori Scott	4 years

Qualifications for Office

Federal and State Offices

The qualifications and requirements are available on the Secretary of State's website www.sos.ca.gov. Qualification is determined by the State, not the local filing officer.

Superior Court Judges

Election Code (EC) § 201, California Constitution Article 6 § 15

- U.S. citizen and a registered voter of Shasta County.
- Member of the California State Bar, or served as a California Judge for 10 years.

Assessor- Recorder

EC § 201, GC § 24001, Revenue and Taxation Code § 670

- U.S. citizen and a registered voter of Shasta County.
- Hold a valid appraiser's certificate issued by the California State Board of Equalization.

Auditor

EC § 201, GC § 24001, 26945, Shasta County Ordinance #477, County Counsel Opinion 98-1

- U.S. citizen and a registered voter of Shasta County.
- Meet any one of the following requirements:
 - Possess a valid certificate issued by the California Board of Accountancy and a permit authorizing the individual to practice.
 - Possess a valid certificate or diploma of graduation from a school of accountancy.
 - Served as County Auditor or as Deputy County Auditor for a continuous period of at least three years.

Board of Supervisors

EC § 201, Government Code (GC) § 24001, and 25041

- U.S. citizen and a registered voter within the district for at least thirty days prior to the filing deadline.
- Reside in the district during incumbency.

Qualifications for Office (continued)

County Clerk

EC § 201, GC § 24001

- U.S. citizen and a registered voter of Shasta County.

District Attorney

EC§ 201, GC§ 24001, and 24002

- U.S. citizen and a registered voter of Shasta County.
- Admitted to practice in the Supreme Court of the State of California.

Sheriff-Coroner

EC § 201, GC § 24001, and 24004.3, Penal Code § 830.1 or 830.2

- U.S. citizen and a registered voter of Shasta County.
- Meet one of the following requirements:
 - Possess an active or inactive advanced certificate issued by the California Commission on Peace Officer Standards and Training.
 - Meet one of the law enforcement experience and education requirements as listed below:
 - 1 year full time and a master's degree from accredited college.
 - 2 year full time and a bachelor's degree from accredited college.
 - 3 years full time and an associates in arts of science degree from accredited college.
 - 4 years full time and high school diploma from accredited college.

Superintendent of Schools

EC § 201, GC § 24001; Education Code § 1208

- Be a U.S. citizen and a registered voter of Shasta County.
- Meet one of the following requirements:
 - Possess credentials authorizing general administrative services.
 - Possess of a valid elementary administrative credential and a valid secondary administrative credential.

Qualifications for Office (continued)

Treasurer – Tax Collector – Public Administrator

EC § 201, GC § 24001, 27000.7, and Shasta County Board of Supervisors Ordinance 97-1

- U.S citizen and a registered voter of Shasta County.
- Meet at least one of the following criteria:
 - Served in a senior financial management position for a continuous period of no less than three years.
 - Possess a valid bachelor's, master's, or doctoral degree from an accredited college in any of the following major fields of study: business administration, public administration, economics, finance, accounting, or a related field, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.
 - Possess a valid Certified Public Accountant certificate issued by the California Board of Accountancy.
 - Possess a valid Chartered Financial analyst charter issued by the Institute of Chartered Financial Analysts with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.
 - Possess a valid Certified Cash Manager certificate issued by the Treasury Management Association with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.

Incompatible Offices

Eldridge v. Sierra View Local Hospital District, GC § 87100, 87103

Incompatible offices restrict public officials from holding two public offices with conflicting public duties. If there is a question about incompatible offices, contact the California Attorney General's office.

The California Attorney General's Office has issued opinions of common incompatible offices. Below are examples of incompatible office based on California Attorney General's opinion:

- The offices of city councilman and school district board member where there is common territory.
- Fire chief of county fire protection district and board of supervisors member of the same county.
- High school district trustee and an elementary school district trustee which is wholly within the boundaries of the high school district.
- Water district director and a city council member.
- Water district director and a school district trustee having territory in common.
- Deputy sheriff and county supervisor.

Steps to Becoming a Candidate

Petition In Lieu of Filing Fee

EC § 102, 8061, 8106, 8405

Candidates may collect signatures to reduce the cost of the filing fee. Petitions are available for signature collection **December 14**. Deadline for all candidates is **February 7**.

Signers of Petitions

- Must be a registered voter of the district.
- The voter must complete their own signature, printed name, and residence address.
- P.O. Boxes are not acceptable for address.
- Duplicate signatures on petitions for the same office are not valid unless more than one seat is up for election.

Circulator of Petitions

- Circulators must be 18 years of age or older.
- Only one person can circulate an individual petition section.
- If qualified to sign petitions, the circulator and the candidate may sign the petition.
- The circulator must complete the affidavit of circulator on all petition sections.

Declaration of Intent

EC § 8023

Superior Court Judge Candidates must file a Declaration of Intent (DOI) during the period of **January 27 – February 7**. The filing fee and any Petitions In Lieu of filing fee are due at time of filing.

If an incumbent does not file a DOI, the filing period is extended for anyone other than the incumbent to **February 12**.

Nomination Period

EC § 8024, 8028, 8800

All potential candidates must file official Declaration of Candidacy documents during the nomination period of **February 13 – March 9** at the Shasta County Elections office.

If an incumbent does not file, the nomination period is extended to **March 14** to anyone other than the incumbent.

Once filed, documents do not leave the elections office and no candidate can withdraw from that contest.

Ballot Name

EC § 13104, 13106

Candidates have options of how their name appears on the ballot. Guidelines include:

- Full legal name; first, middle, and last or first initial and last name.
- A familiar short version of the first name; “Bill” for William, or “Sue” for Susan may be used in place of first name, without parentheses or quotation marks.
- A nickname may be included but must be in parentheses () or quotation marks “”.
- No titles or degrees in the ballot name.
- No use or change in legal name unless the change was made by marriage or by decree of a court.

Filing Fee

EC § 8103-8106, 2017 Assembly Bill 469

The following non-refundable fees must be paid by candidates running for an office, with a salary.

- Candidates for Superior Court Judge are required to pay 1% of the first-year annual salary, when completing the Declaration of Intention (DOI) prior to the Nomination period.
- U.S. Senate candidates are required to pay 2% of the annual salary when filing the Declaration of Candidacy.
- Candidates for U.S. Representative in Congress, State Assembly, and County offices are required to pay 1% of the first-year annual salary when filing the Declaration of Candidacy.

Offices	Filing Fee	Signatures to cover	Signature Value
U.S. Senate	\$ 3,480.00	7,000 signatures	\$ 0.49
U.S. Representative in Congress, District 1	\$ 1,740.00	2,000 signatures	\$ 0.87
State Assembly, District 1	\$ 1,072.42	1,000 signatures	\$ 1.07
Governor	\$ 3,916.12	7,000 signatures	\$ 0.55
Lieutenant Governor	\$ 2,937.08	7,000 signatures	\$ 0.41
Secretary of State	\$ 2,937.08	7,000 signatures	\$ 0.41
Controller	\$ 3,132.86	7,000 signatures	\$ 0.44
Treasurer	\$ 3,132.86	7,000 signatures	\$ 0.44

Offices	Filing Fee	Signatures to cover	Signature Value
Attorney General	\$ 3,401.60	7,000 signatures	\$ 0.48
Superintendent of Public Instruction	\$ 3,401.60	7,000 signatures	\$ 0.48
Insurance Commissioner	\$ 3,132.86	7,000 signatures	\$ 0.44
Board of Equalization Member, District 1	\$ 1,768.54	7,000 signatures	\$ 0.33
Superior Court Judge	\$ 2,000.42	6,001 signatures	\$ 0.33
Board of Supervisors, District 1*	\$ 535.08	1,344 signatures	\$ 0.40
Board of Supervisors, District 5*	\$ 535.08	1,412 signatures	\$ 0.38
Assessor – Recorder	\$ 1,220.80	3,662 signatures	\$ 0.33
Auditor	\$ 1,246.92	3,741 signatures	\$ 0.33
County Clerk	\$ 972.12	2,916 signatures	\$ 0.33
District Attorney	\$ 1,607.16	4,821 signatures	\$ 0.33
Sheriff-Coroner	\$ 1,354.68	4,064 signatures	\$ 0.33
Superintendent of Schools	\$ 1,850.00	5,550 signatures	\$ 0.33
Treasurer – Tax Collector – Public Admin	\$ 1,071.72	3,215 signatures	\$ 0.33

*Signature values for County offices are based on number of registered voters within district.

Write-In Candidates

EC § 8600-8605

A write-in candidate is a candidate whose name does not appear on the ballot. Voters are able to vote for this candidate by writing the candidate's name in the write-in section.

Write-in candidate filing period is **April 9 - May 22**.

All potential write-in candidates must complete the same forms required by regular candidates; however, they will not pay a filing fee or be able to submit a candidate statement of qualifications. Once all documents are submitted and requirements are met they become qualified write-in candidate. Only votes for qualified write-in candidates will be tabulated.

Nomination Petition

EC § 102, 104, 106, 8060, 8000-8228, 10220-10230, 17100

Candidates are required to have registered voters sign nomination petitions. Nomination petitions are issued at the time of filing Declaration of Candidacy. The deadline for collecting signatures is **March 9**.

- Candidates are not qualified until these signatures are verified.
- Candidates must circulate the original petition sections issued by the elections office. The same sections returned. If needed candidates may request more original petitions.
- Candidates may have met this requirement if they participated in the petitions in lieu of filing fee.

Elected Office	Signatures Required
U.S. Senate	65-100
Statewide Offices	65-100
U.S. Representative in Congress, District 1	40-60
State Board of Equalization, District 1	40-60
State Assembly, District 1	40-60
Judicial and County Offices	20-40

Signers of Petitions

- Must be a registered voter of the district.
- The voter must complete their own signature, printed name, and residence address.
- P.O. Boxes are not acceptable for address.
- Duplicate signatures on petitions for the same office are not valid unless more than one seat is up for election.
- Petitions are public record allowing viewing of voter's information.

Circulator of Petitions

- Circulators must be 18 years of age or older.
- Only one person can circulate an individual petition section.
- If qualified to sign petitions, the circulator and the candidate may sign the petition.
- The circulator must complete the affidavit of circulator on all petition sections.

Ballot Designation

EC § 13107-13107.5, California Administrative Code § 20710-20719, 2017 Senate Bill 235

The ballot designation is a phrase that is printed below the candidates name on the ballot. This phrase states the candidate's current profession or incumbent status. The candidate is required to complete a ballot designation worksheet that states their choice of ballot designation, lists alternative designations, and provides references.

Judicial candidates choosing to use a ballot designation will now be limited to formal position titles.

Ballot designation options:

Incumbent —Candidate was elected to that office by a vote of the people or was appointed in lieu of election and seeking re-election to the same office.

Appointed Incumbent —Candidate appointed to the office and seeking election to that same office.

Elected Office Title —Candidate elected to that office and holds the office at the time nomination papers are filed. "Appointed" may also be used with title.

Principal Occupation — Three (3) word maximum to describe profession, vocation, or occupation.

Upon checking ballot designation, if the elections official finds the designation to be in violation of any of the restrictions, the office will notify the candidate by certified or registered letter. If a first or second alternative is not provided within the time allowed, no designation will appear on the ballot.

For general election run-off candidates, the ballot designation will remain unchanged unless a request to change to a different qualified designation is made in writing by **July 31**.

Candidate Statement

GC § 85601, EC § 9, 13307, 13307.5, 13308, 13311

Filing a Candidate Statement is optional and is designed to allow candidates to share education and experience qualifications with voters.

Office	Word Max.	Office to Submit	FPPC 501 Form
U.S. Senate	250 words	State	No
Statewide Offices	250 words	State	Yes
U.S. Representative in Congress, District 1	250 words	County	No
State Assembly, District 1	250 words	County	Yes
County Office	200 words	County	Yes

U.S. Senate and Statewide candidates interested in submitting a statement must contact the California Secretary of State. These statements are placed in the State voter information guide for statewide distribution.

Statements included in the County voter information guide are mailed to voters and available for review online. Candidates now have the option to choose the distribution method of the statement; printed or electronic.

Distribution of the statement requires payment of an estimated fee. This fee varies based on the distribution option and is the actual cost to provide the statement. Refunds or invoices may be issued after the election when the final bill is determined.

Office	Printed Statement Cost	Electronic Statement Cost
U.S. Representative in Congress, District 1	\$ 3,000.00	\$ 150.00
State Assembly, District 1	\$ 3,000.00	\$ 150.00
Countywide Offices	\$ 3,000.00	\$ 150.00
Board of Supervisor, by District	\$ 800.00	\$ 150.00

Submit candidate statements electronically via e-mail or data disc to smurrietta@co.shasta.ca.us. Statements submitted on paper are charged an additional \$33.

Deadline for the statements is **March 9**.

Guidelines for Statements

Word Limit

- Do not exceed the word limit.
- If statement exceeds the word count it will not be accepted for filing until it meets the requirements.

Formatting and Style

- Proofread, errors must be corrected before you file, statements are printed exactly as received.
- Statements must in first person essay format in the candidate's own words
- Statements must be typed in upper and lower case.
- Double spaced, block paragraph style, and no indentations.
- No lists or outlines.

Rules & Etiquette

- Statements cannot to contain any obscene or profane language, statements, or insinuations.
- Statements cannot to mislead voters.
 - Cannot contain any false, slanderous, or malicious statements.
 - Intent to mislead the voters is punishable by a fine not to exceed \$1,000.
- Statements cannot include any party affiliation, membership or activity in partisan political organizations.
- Do not refer to other candidates or their qualifications, character, or activities.

Endorsements

- Candidates wishing to site endorsements on their statement must have a Permission Slip of Endorsement forms completed by individual or organization, forms are available upon request.

Deadline

- Deadline for statements is **March 9**.
- Statements may be withdrawn by notifying the elections official office in writing by 5pm on **March 11**.

Public Notice

- Statements remain confidential until **March 9**. Once the filing period has closed, a 10 day public examination period allows documents to be reviewed and copies purchased.

Word Count Rules

EC § 9

Not included in the word count

- The heading and signature block.
- Punctuation marks.
 - Symbols such as & and # are not punctuation and are counted as one word

One word

- Dictionary words
 - Regular hyphenated words appearing in any general dictionary
- Geographical names of cities, states, and counties
- Abbreviations: PTA, U.S.M.C., A.M., pm
- The words "a", "the", "and", "an"
- Telephone/fax numbers: 555-1234 or 530-555-1234
- Internet address: www.elections.co.shasta.ca.us
- Dates with all digits together: 04/08/1998
- Numbers: 1, 10, 100, etc.
 - Numeric combinations: 1973, 18 1/2, 1971-73, 5%
- Monetary amounts: when dollar sign is used with figures: \$1,000
- Symbols

Two words

- Dates with words and digits: April 8, 2012
- Combination of a number and a word: \$4 million; 30 percent

Indigent Candidate

EC § 13309

Candidates who believe they are indigent must meet California guidelines regarding poverty level. Statement of Financial Worth forms are available at the elections office and will be furnished upon request. The Statement of Financial Worth is a public record and is available for review.

If it is determined that the candidate is not indigent, the candidate shall, within three days of notification, be required to withdraw the candidate's statement or pay the requisite estimated costs. The Registrar of Voters is not obligated to print and mail the statement if payment is not received.

If the candidate is found to be indigent, the Registrar of Voters shall print and mail the statement without advanced payment. Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate statement after the election.

Campaign Finance

Federal Election Commission

Code of Federal Regulations, Title 11, Chapter 1

The Federal Election Commission (FEC) regulates and oversees campaign finance for Federal Offices.

It is the responsibility of the federal candidate and/or committee to be aware of and to file required forms in a correct and timely manner. For additional information, requirements and assistance contact the Federal Election Commission (FEC) at 800-424-9530 or online at www.fec.gov.

FEC Forms

FEC Form 1 – Statement of Organization

- Filed by designated committee within 10 days of filing FEC Form 2.
- Committee will continue to report receipts and disbursements on a regular basis.

FEC Form 2 – Statement of Candidacy

- Filed within 15 days of candidate reaching contributions or distributions of \$5,000 designating a principal campaign committee.

Fair Political Practices Commission

GC § 81000, 87200

The Fair Political Practices Commission (FPPC) regulates campaign finance for the State of California.

It is the responsibility of state and local candidates and/or committees to be aware of and to file required statements in a correct and timely manner. For filing requirements, additional information, and assistance with filing questions contact the Fair Political Practices Commission (FPPC) at 866-275-3772 or online at www.fppc.gov.

Statement of Economic Interests – Form 700

Statement of Economic Interest forms are required by every candidate running for local elective office. This statement reveals income, investments, interests in real property, and business positions; includes and financial interests held on the date of filing your declaration of candidacy and during the previous 12 months.

Common FPPC Forms

Form 501 - Candidate Intention Statement

- File before any money is collected or spent from personal funds.
- File a new Form 501 for each election.

Form 470 - Officeholder and Candidate Campaign Statement-Short Form

- File if candidate does not anticipate raising or spending \$2,000 or more.
- Payments from personal funds do not count toward the \$2,000 threshold.

Form 470 Supplement-Short Form

- File if candidate filed a Form 470 – Short Form and later reaches the \$2,000 amount.

Form 410-Statement of Organization

- Within 10 days of receiving \$2,000 or more.
- Send original Form 410 to the Secretary of State and file one copy with the local elections office.
- File once a Form 470 Supplement is filed.

Form 460-Recipient Committee Campaign Statement Long Form

- File to report campaign finance activity; contributions and expenditures.
 - Itemize expenditures of \$500 or more made by the agent or consultant.
 - Contributions of \$100 or more disclose the contributor's name, address, occupation, and employer.
 - Maintain detailed records of each \$25 or more raised or spent.
 - Use campaign funds only for political, legislative, or governmental purposes, not for personal use.

Form 496-Late Independent Expenditure Report

- File within 24-hours of making \$1,000 or more expenditure, during the 90 days before an election.

Form 497 - Late Contribution Report

- File within 24 hours of receiving or making contribution(s) that total \$1,000 or more, during the 90 days before an election.

Election Contacts

Business Entity	Website	Phone
The White House	www.whitehouse.gov	(202)456-1111
Federal Election Commission	www.fec.gov	(800) 424-9530
California Secretary of State	www.sos.ca.gov	(916) 653-6814 (916) 657-2166 (916) 653-6224
Fair Political Practices Commission	www.fppc.ca.gov	(866) 275-3772 (800) 561-1861
California Attorney General	https://oag.ca.gov/	(800) 952-5225
California Franchise Tax Board	www.ftb.ca.gov	(800) 852-5711
Republican Central Committee	www.shastagop.org	(530)243-6433
Democratic Central Committee	www.shastademocrats.org	(530)347-5382
Green Central Committee	www.cagreens.org	(530)242-6105
Shasta County Registrar of Voters	www.elections.co.shasta.ca.us	(530) 225-5730 (711) or (800) 735-2922
Shasta County District Attorney	www.da.co.shasta.ca.us	(530)245-6300
Shasta County Office of Education	www.shastacoe.org	(530)225-0200
Shasta County Courts	www.shastacourts.com	(530)245-6789
Shasta County Clerk of the Board	www.co.shasta.ca.us	(530)225-5550
City of Redding	www.cityofredding.org	(530) 225-4050
City of Anderson	www.ci.anderson.ca.us	(530) 229-1370
City of Shasta Lake	www.cityofshastalake.org	(530) 225-8990

Voter Information

California Administrative Code, Title 2, Division 7, EC § 2183, 2184, CA Admin Code § 19003

Voter registration information is available for purchase. Request voter information by submitting an application, a copy of the applicant's ID, and appropriate fees to the elections office.

Use of this information shall only include direct election campaigning, surveys in conjunction with an election campaign, and distribution of information of a political nature.

- Data obtained from voter registration or election files may not be sold, leased, loaned, or reproduced. Possession thereof relinquished without receiving written authorization to do so from the Secretary of State or the Shasta County Registrar of Voters.
- Use of this information commercial purposes and solicitations is prohibited. This includes contributions or services for any purpose other than on behalf of a candidate, ballot measure, or political party.

Mailings

GC § 82041.5, 82048.3, 84305, and 89001

Mass Mailing

A mass mailing is two hundred (200) or more similar unrequested pieces of mail sent by an officeholder, candidate or committee in a calendar month. If two or more officeholders, candidates, or committees send a mass mailing, they must identify at least one on the outside of the mailing and all on the inside.

Any candidates planning a mass mailing are advised to contact the post office for the most current postal criteria and regulations.

Slate Mailer

A slate mailer is a mass mailing supporting or opposing four or more candidates or ballot measures. If you have any questions regarding slate mailer organizations, please contact the FPPC.

Advertisements

Any paid political advertisement referring to an election or any candidate for state or local elective office, the words "Paid Political/Advertisement" must appear.

Political Sign Standards

It is the responsibility of candidates and committee to ensure proper approval for the setup of political signs.

California Department of Transportation

State Outdoor Advertising Act § 5405.3

To post a temporary political sign it is necessary to complete and submit a Statement of Responsibility to the Department of Transportation.

<http://www.dot.ca.gov/trafficops/oda/docs/Political2.pdf>

Shasta County Public Works

The Streets and Highways Code § 1480.5

Placement of advertising signs on county roads require a permit issued by the Road Commissioner. Any sign placed without a permit is a public nuisance and removed at the expense of the installer.

City of Anderson

Municipal Code Section 1744

City of Redding

Municipal Code § 6.36.030 – Handbill Posting

Sign Standards - Municipal Code § 18.42.040 (h) Political and Campaign Signs

Shasta Lake City

No existing ordinance, refer to county code.

Electioneering

EC § 18541

No person, within 100 feet of a polling place on Election Day or any place that a voter may be casting a ballot shall:

- Display of a candidate's name, likeness, or logo.
- Display of a ballot measure's number, title, subject, or logo.
- Display buttons, hats, pencils, pens, shirts, signs, or stickers containing electioneering information.
- Photograph, video tape, or otherwise record a voter entering or exiting the polling site.
- Dissemination of audible electioneering information.
- Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240.
- Circulate an initiative, referendum, recall, or nomination petition.

Exit Polls

Secretary of State Opinion 1992

No pre or post voter contact can be made within a 25-foot perimeter. All exit polling must be done beyond the 25-foot perimeter from the entrance to the polling place. The entrance is deemed the room or rooms in which voters are actually signing rosters and casting votes.

Poll Watchers

Poll watchers also called observers are permitted at the polling place as long as they obey the law and election procedures without impeding, interfering, or interrupting the normal process of voting and counting. Persons observing the polls may:

- Inspect the Roster of Voters.
- Inspect the Street Index updated regularly by the precinct workers. The index may not be removed from the polling place.
- Observe all activities at the polling place including activities before and after the polls close.

Post-Election

EC 3017, 14310, 15342

The results of vote-by-mail ballots received up to Election Day are counted and released shortly after 8 p.m. on Election Day to our website; www.elections.co.shasta.ca.us.

Polling place ballot results are released throughout the rest of the evening on Election Day as more ballots are tallied.

The results remain unofficial, there are still ballots to be processed.

Official Canvass

California law provides 28 days after an Election to complete and certify the results. The canvass will begin no later than **Thursday, June 7**.

The day after an election there are still around 10% of countywide ballots remaining to be processed and counted. These uncounted ballots may leave some close races undecided and results unofficial for days or even weeks.

Categories of ballots that are processed during the Official Canvass:

Vote-by-Mail Ballots turned in on Election Day

Vote-By-Mail ballots are dropped off at the polling places or ballots drop boxes on Election Day. These ballots must be sorted and the voter's signature verified before they are counted.

Provisional Ballots

Provisional ballots are voted at the polling place when a voter's registration status is in question, or our records indicate the voter was already sent a vote-by-mail ballot. Provisional ballots must be individually researched and verified at the Elections Office before ballots are counted or rejected in accordance with election laws.

Damaged Ballots

Some ballots experience damage during mailing, transport, or tally. These ballots are manually reviewed by multiple review teams. These teams duplicate the ballot exactly like the damaged ballot. The duplicated ballot is tallied and included in official count.

Write-In Ballots

Each ballot containing a write-in vote must be individually reviewed. The results of vote tallies for write-in candidates are not available until the conclusion of the official canvass.