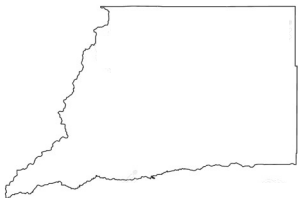


# Future *Tentative* Meeting Schedule:

<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
6/16/2021	1:30-3:30pm	Board Chambers ~ 1450 Court Street, Redding
6/30/2021	5:30-7pm	Board Chambers ~ 1450 Court Street, Redding
7/8/2021	12-1:30pm	Online via GoToMeeting
7/27/2021	5:30-7pm	Happy Valley School ~ 17480 Palm Ave, Anderson
7/29/2021	5:30-7pm	Redding Community Center ~ 777 Cypress Ave, Redding
8/2/2021	5:30-7pm	Parson's Jr. High ~ 750 Hartnell Ave. Redding
8/3/2021	1:30-3pm	North Cottonwood School ~ 19920 Gas Point Rd, Cottonwood
8/5/2021	1:30-3pm	Junction School ~ 9087 Deschutes Road, Palo Cedro
8/12/2021	3-4:30pm	Shasta Lake Community Center ~ 4477 Main Street, Shasta Lake

\*Dates, times and locations may change. Please check our website for the most current information: [shastavotes.org](http://shastavotes.org)





# SHASTA COUNTY REDISTRICTING

# 2021

## Get Involved With Redistricting

Help the Shasta County Citizens Redistricting Advisory Commission redraw the supervisorial districts for the next 10 years.

The Commissioners are facilitating meetings and district workshops to hear public comment on where the lines should be drawn. Join our meetings in person or submit your comments to [shastavotes.org](http://shastavotes.org) or share your community of interest. Scan the QR code to complete the form online.

### Next Meeting:

June 30, 2021

5:30p.m. - 7:00p.m.

Board of Supervisors

Chambers

1450 Court Street, Ste 263

Redding, 96001

### The Commissioners:

**District 1:** Bruce Ross

**District 2:** Betty  
Harrison-Smith

**District 3:** Kerry Caranci

**District 4:** Mark Kent

**District 5:** Jane Work



### Outreach Pricing Overview

	Plan 1	Plan 2	Plan 3	Plan 4
Digital Ads Through Media Plus	\$500	\$1,000	\$1,500	\$2,500
Facebook Boost	\$100	\$250	\$350	\$750
Translation Costs	\$150	\$150	\$150	\$150
Ads in Utility Bills		\$50	\$150	\$250
Flyers	\$75	\$150	\$150	\$250
Post Card Mailing to 105K				\$20,000
Page in Voter Information Guide	\$0	\$0	\$0	\$0
Radio Appearances	\$0	\$0	\$0	\$0
Public Service Ads	\$0	\$0	\$0	\$0
Other				
	\$825	\$1,600	\$2,300	\$23,900

# THE BROWN ACT

Redistricting Advisory Commission

James R. Ross  
Assistant County Counsel

June 8, 2021

# Preliminaries

- This document is not a substitute for consulting with legal counsel.
- Amendments to statutes are adopted all the time, new cases are published interpreting terms, and subtle factual differences can result in different advice.
- When needing advice on the application of the Brown Act to a specific situation, it is best to consult with legal counsel.
- This document is not intended to be an exhaustive discussion of the Brown Act but is intended to provide general guidance to the Commission during the redistricting process.

# Purpose of Brown Act

Maximize Public Access to the Deliberative Processes of the Commission

- Prohibit Communications About Agency Matters Among a Majority of the Commission Except at Public, Noticed Meetings
- Require the Posting of Agendas for All Meetings, with Clear Agenda Descriptions
- Encourage Public Input at Meetings

# General Rule

All Meetings of the Commission Shall Be Open and Public, and All Persons Shall be Permitted to Attend Any Meeting, Except as Otherwise Provided in the Brown Act

# What is a Meeting?

Any Congregation of a Majority of the Commission at the Same Time and Location (In Person or by Teleconferencing) to hear, discuss, or deliberate upon any item under the Commission's jurisdiction, **even if no vote is taken.**



# Prohibition on Serial Meeting

A Majority of the Commission Shall Not, Outside of a Noticed, Public Meeting, Use a Series of Communications of any Kind, Directly or Through Intermediaries, (Such as E-Mail), to Discuss, Deliberate, or Take Action On Any Item Within the Commission's Jurisdiction

# Prohibition on Serial Meeting

A Majority of the Commission Should Not E-Mail Each Other to Discuss, Deliberate, or Take Action On Any Item Within the Commission's Jurisdiction

# Communications From/With Staff

Staff May, Outside of a Noticed, Public Meeting, Send Written Communications (Including E-Mail) to a Majority of the Commission Regarding Items Within the It's Jurisdiction, if Staff Does Not Communicate to the Commission the Comments or Position of Any Other Member of the Commission

Staff may have Separate Conversations or Communications with Members of the Commission Outside of a Noticed, Public Meeting in order to answer questions or provide information regarding an item within the Commission's jurisdiction, if Staff does not communicate to the Commission the comments or position of any other Member of the Commission

# Meeting Exceptions

## Exceptions to the Definition of a Meeting

1. Gathering That Involves a Discussion of Issues of General Interest to the Public or to Public Agencies of the Type Represented by the Legislative Bod
2. A Majority of the Commission may attend an open and publicized meeting organized to address a topic of local community concern by a person or organization other than the Commission
3. A Majority of the Commission may attend an open and noticed meeting of another local agency
4. A Majority of the Commission may attend a purely social or ceremonial occasion.
5. Individual Contacts or Conversations Between a Member of the Commission And Members of the Public Are Acceptable So Long as the Member of the Public Is not Acting as an Intermediary for another Member of the Commission

# Agenda Requirements

No Action Shall Be Taken On Any Item Not Appearing on the Posted Agenda

No Discussion Shall Occur On Any Item Not Appearing on the Agenda, with the Following Exceptions

No Discussion Shall Occur On Any Item Not Appearing on the Agenda, with the Some Exceptions

# Discussion Exceptions

Members of the Commission or Staff May Briefly Respond to Statements Made or Questions Posed by Persons Exercising Their Public Testimony Rights Under the Brown Act

Members of the Commission and Staff, on their own initiative or in response to questions from the public, may:

- (1) ask questions for clarification,
- (2) make brief announcements, or
- (3) make brief reports on their own activities.

Members of the Commission may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

# Teleconferencing

- Teleconferencing, pre-COVID 19 was permissible provided certain requirements were satisfied
- Pursuant to Executive Orders issue by the Governor of the State of California, the conditions under which a meeting may be held via teleconferencing have been relaxed or in some cases waived
- Given that the requirements for and conditions under which teleconferencing may be permitted are subject to change at this time and given the limited term of the Commission, this document does not provide a detailed discussion of this topic.

# Public Input

Every Agenda for a Regular Meeting Shall Provide an Opportunity for Public Comment On Items That are Within the Legislative Body's Jurisdiction.



# Public Input

Every Agenda for a Special Meeting Shall Provide an Opportunity for Members of the Public to Directly Address the Legislative Body Concerning Any Item On the Agenda

# Public Input

The Opportunity for Public Comment at a Regular Meeting Includes the Opportunity to Comment on Items That are On the Agenda and Items That are Not on the Agenda

# Public Input

The Opportunity for Public Comment On  
an Agenda Item Must Occur Before or  
During the Legislative Body's  
Consideration of the Item

# Public Input

The Commission May Adopt Reasonable Regulations Limiting the Total Amount of Time Allocated for Public Testimony and for Each Individual Speaker

# Public Input

The Commission shall provide at least twice the allotted time to a member of the public who uses a translator to ensure that non-English speakers receive the same opportunity to directly address the Commission.

# Public Input

The Legislative Body Shall Not Prohibit  
Public Criticism of the Policies,  
Procedures, Programs, or Services of the  
Commission, or of the acts or omissions of  
the Commission

# Public Input

Any person attending an open and public meeting of the Legislative Body has the right to record the proceedings with an audio or video recorder or still or motion picture camera, **unless**:

The Legislative Body reasonably finds that the recording cannot continue without noise, illumination, or obstruction of view that creates a persistent disruption of the proceedings.

# Conditions for Attendance

A member of the public shall not be required, as a condition of attendance, to register his or her name, to provide other information, to complete a questionnaire, or otherwise fulfill any condition precedent to his or her attendance.



# Disorderly Conduct

The Commission May Order the Removal of Individuals who Willfully Interrupt the Meeting So As to Render the Orderly Conduct of the Meeting Unfeasible

# Penalties

A Violation, with Wrongful Intent to Deprive the Public Of Information to Which It is Entitled, is a Misdemeanor

A person may file a lawsuit for a court order to prevent or stop violations or threatened violations.

A person may file a lawsuit for an order nullifying a past Legislative Body Action taken in violation of the Brown Act. However, the person must:

1. Present a written demand to correct the illegal action within 30 days;
2. Allow the Legislative Body 30 days to cure or correct; and
3. Bring suit within 15 days thereafter.

A successful litigant may recover his or her attorney's fees.